

SWC/SCL Photograph Use Form

There is a \$10.00 scanning fee for each photograph requested from the SWC/SCL. An additional fee of \$20.00 per photograph will be charged for all images that are requested for use in a for-profit-activity. The fee will be for the one-time use of the photograph and will be in addition to the cost of duplication. The fee must be paid upon receipt of the duplicated CD, not when they are actually used in the for-profit-activity. The fee will be waived for students and scholarly researchers engaged in a not-for-profit activity. If the photographs requested from the SWC/SCL are to be used for commercial purposes, please indicate below. **The patron assumes full responsibility for conforming to the copyright laws and for securing permission to use the photo from the copyright holder.**

Exemption From Use Fee

If the photographs requested from the SWC/SLC are to be used for a Not-For-Profit activity such as scholarly research, please indicate below. The patron assumes full responsibility for conforming to copyright laws and for securing permission to use photo from the copyright holder.

Commercial Use _____ (initial)

Not-for-profit Use _____ (initial)

Photographs will be used for:

The SWC Library does not enhance images.
Patrons must make their own selections of the images they want scanned.
Images will be scanned and burned to a CD.

User Agrees:

Photographs are not to be altered and must be cited.
Photographs issued for one-time use only
Photographs cannot be used on websites

